Job description

SAP Basis Administrators manage the SAP environment, which includes configuring, monitoring, tuning, and troubleshooting the SAP technical environment. Some of their responsibilities include following with core & advance SAP SLT experience:

Installation: Planning, preparing, and installing SAP applications onto an organization's servers

Backup and recovery: Performing SAP system backups, OS level backup and recovery, and disaster recovery

Monitoring: Monitoring SAP systems for performance and health, and OS level patch monitoring, security, and management

User administration: Managing user administration and authorization

Batch jobs: Creating, controlling, and managing batch jobs

System refresh: Copying an SAP production system's data and overwriting a non-production system

Technical support: Offering technical support and command on SAP Basis systems

Specifications: Designing and building specifications to ensure the system meets requirements

Transport system: Scheduling and executing the SAP transport system

Audit controls: Managing and satisfying SOX and other audit controls

Documentation: Creating and maintaining team documentation

Skills

Sap Basis Enterprise Architecture